

Georgia Archives Institute Application

Deadline for receipt of application, resume, and \$75 application fee is MARCH 15. The application fee is applied to the \$500 tuition if you are accepted to the Institute. If you are not accepted, the application fee is refunded. If you are accepted but do not attend, the application fee is forfeited.

BEFORE APPLYING PLEASE NOTE: participants are required to attend all 10 days of the Institute and all class/internship periods within those 10 days. You must also be able to provide your own transportation to classes and to your internship which will be in the metro area.

Please mail your 1) **application**, 2) **resume**, and 3) **application fee** to: Georgia Archives Institute, P. O. Box 574, Decatur, GA 30031. Make your check payable to Georgia Archives Institute.

Name _____

Address _____

City _____ State _____ Zip _____

Phone: _____ Email: _____

Employer Name _____

Address _____

City _____ State _____ Zip _____

Phone: _____ Website: _____

If you are currently enrolled in a formal program of study, please give details:

Institution _____

Address _____

Course of Study _____

Anticipated Graduation Date _____

Please check, if you have ever attended:

• Modern Archives Institute • Western Archives Institute • Georgia Archives Institute

If you currently work with archival materials as an employee or regular volunteer, please summarize your responsibilities and duties:

Describe your experience in arrangement and description:

What particular skills or knowledge are you seeking to acquire through the Institute?

Describe your career goals as related to the Institution.